

## **OTHM Level 5 Extended Diploma in Business Management**

Qualification Number: 610/0335/9

### **Overview**

The objective of the OTHM Level 5 Extended Diploma in Business Management qualification is to provide learners with a specialist work-related programme of study that provides a depth of knowledge and understanding of key aspects within the business sector.

Learners will study level 4 and 5 units, worth 120 credits per academic year with a total credit value of 240 credits (equivalent to the first 2 years of an honours degree). All units are mandatory.

The Level 4 units lay the foundations of learning by providing an introduction to contemporary Business topics.

The units combine both theoretical and practical knowledge in the profession and will develop and enhance knowledge and skills in the areas of academic and research skills, business and global operations, finance and accounting, communication, leadership and team working.

The Level 5 units give learners the opportunities to apply key skills and techniques in a variety of relevant occupational areas. The programme of study provides learners with an opportunity to engage with the challenges facing managers, professionals and policy makers in their own country. Learners will develop and enhance knowledge and skills in the areas of business strategy, human resources, marketing, business law, management accounting and decision making and understand the requirements for starting a new business.

### **Modules**

The OTHM Level 5 Extended Diploma in Business Management qualification consists of 12 mandatory units, 240 credits, 2400 hours Total Qualification Time (TQT) and the recommended Guided Learning Hours (GLH) for this qualification is a minimum of 1200 hours.

To achieve the OTHM Level 5 Extended Diploma in Business Management, learners must achieve 240 credits, of which 120 credits are at Level 4 (6 units) and 120 credits are at Level 5 (6 units).

Level 4: 6 Mandatory units

Academic Writing and Research Skills (20 credits)

Business Operations (20 credits)

Communication in Business (20 credits)

Finance and Accounting (20 credits)

Leading and Managing Teams (20 credits)

Operating in a Global Context (20 credits)

Level 5: 6 Mandatory units

Principals and Concepts of Strategy (20 credits)

The Management of Human Resources (20 credits)

Marketing for Managers (20 credits)

Business Law for Managers (20 credits)

Management Accounting for Decision Making (20 credits)

Business Start-up; Conception to Market (20 credits)

## **Entry Requirements**

These qualifications are designed for learners who are typically aged 18 and above.

The entry profile for learners is likely to include at least one of the following:

Relevant Level 3 Diploma qualification or equivalent qualification

GCE Advanced level in 2 subjects or equivalent qualification

Mature learners (over 21) with relevant management experience (learners must check with the delivery centre regarding this experience prior to registering for the programme)

English requirements: If a learner is not from a majority English-speaking country, they must provide evidence of English language competency. For more information visit the English Language Expectations page.

## **Assessment and Verification**

All units within this qualification are internally assessed via assignments and externally verified by awarding organisation. There are no examinations in this course.

## **Course Material**

Course materials, including presentations, hand-outs, assignment briefs and e-books are made available to enrolled learners. In addition to this, the learners will also receive the course handbook and tutorials via emails, in order to support the learning.

## **Online Learning**

The learner sets their own pace for their learning and the courses are offered on an academic – year basis. Although our tutors encourage the learners to make progress monthly, this approach is flexible.

## **Progressions**

Successful completion of the OTHM Level 5 Extended Diploma in Business Management provides learners the opportunity for a wide range of academic progressions including the OTHM Level 6 Diploma in Business Management qualification.

As this qualification is approved and regulated by Ofqual (Office of the Qualifications and Examinations Regulation), learners are eligible to gain direct entry into Year 3 of a three-year UK Bachelor's degree programme. For more information visit the University Progressions page in this website.

<https://othm.org.uk/university-progression>

## **Certification**

The Diploma is issued by the OTHM Qualification- Awarding Organisation. UK Versity Online Limited (Number DC1506132) is an accredited and approved delivery Centre for qualifications.

## **Key Facts**

Awarding Body: OTHM

Course Duration: 24 - 26 weeks

Method of study: Full or Part Time / Blended/ Distance Learning

Qualification Level: 5

## **Disclaimer**

We do everything we can to ensure that information on our website is correct. However, details may change, and we cannot accept responsibility for errors or omissions. For more detailed information about the course visit

<https://othm.org.uk/qualification/othm-level-5-extended-diploma-in-business-management>