



## **ATHE Level 6 Diploma in Business and Administrative Management**

Qualification Number: 601/2374/6

### **Overview**

The Level 6 Diploma in Business and Administrative Management is a 120-credit size qualification that outlines how organisations plan their activities at a strategic level, how they implement these plans, how they ensure the smooth running of the organisation, and how this maximises competitive advantage.

The core content of this qualification is for those entering a strategic level of management with a key emphasis on making that progression from an undergraduate to a graduate mentality, including an understanding of the research skills and personal development expected of a senior manager.



### **Mandatory Units**

- Strategic Management
- The Dynamics of Leadership
- Management Information Systems for Business
- Advanced Finance for Decision Makers

### **Optional Units**

- Marketing Management in Business
- Customer Focus for Strategic Advantage
- Leadership Skills
- Managing Risk in Business

### **Entry Requirements**

- A certificate in management studies or business management
- An equivalent professional qualification from a recognised institution.
- Mature students with a minimum of two years relevant work experience may be considered.
- These qualifications are designed for learner aged 19 and above.

Innovation  
Branding  
Solution  
Marketing  
Analysis  
Ideas  
Success  
Management

### Assessment and Verification

All units within this qualification are internally assessed via assignments and externally verified by awarding organisation. There are no examinations in this course.

### Course Material

Course materials, including presentations, handouts, assignment briefs, and e-books are made available to enrolled learners. In addition to this, the learners will also receive the course handbook and tutorial via emails, in order to support the learning.

### Online Learning

The learner sets their own pace for their learning and the courses are offered on an academic year basis. Although our tutors encourage the learners to make progress monthly, this approach is flexible.

### Progression

On successful completion of a Level 6 qualification in Business and Administrative Management there are a number of progression opportunities.

Learner may progress to:

- an ATHE Level 7 Diploma in Strategic Management
- a postgraduate degree in a higher education institution
- employment in Business or related sectors

### Certification

The Diploma is issued by the ATHE - Awarding Organisation. Course 4 U Limited (9073) is an accredited and approved delivery Centre for ATHE qualifications.

**Fees** £1,495\*+VAT

\*The fee includes registration and assessment fees and certification fees. There are no other hidden cost

### Key Facts

Awarding Body: Awards for Training and Higher Education (ATHE)

Course Duration 6-9 months

Method of Study: Distance or Blended Learning/ Full Time

Qualification Level: 6

### Disclaimer

We do everything we can to ensure that information on our website is correct, however details may change and we cannot accept responsibility for errors or omissions. For more detailed information about the course visit

<https://athe.co.uk/level-6-business-and-administrative-management-qualification/>



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